

# KLEINHENZ & COMPANY, LLP

TAX • ACCOUNTING • ADVISORY

[www.kleinhenzcpa.com](http://www.kleinhenzcpa.com)

TAX AND BUSINESS ACCOUNTANTS  
FINANCIAL CONSULTANTS

January 2012

Dear Client:

Kleinhenz & Company remains committed to helping you make sense of the ever-evolving tax and financial landscape. Please note the following announcements and reminders:

**WE HAVE MOVED OUR OFFICE TO A NEW ADDRESS!**  
**PLEASE CALL IF YOU NEED DIRECTIONS**

- **MAIL-IN/DROP-OFF:** As a reminder, **personal interview tax appointments are *not* required.** For your convenience, **you may mail in your information, or drop it off at our office between 9:00AM and 5:00PM Monday through Friday**, or call to make special arrangements. You will be contacted by phone or e-mail with any questions. Please try to have your information to us **before Thursday, March 15, 2012**, or your return may be put on an automatic extension. **An appointment is NOT necessary to drop off your information.**
- **APPOINTMENTS:** Appointment times are extremely limited and fill up quickly! **You are strongly encouraged to mail in or drop off your tax information if at all possible.** If you still wish to schedule a *personal interview* appointment, please call our office at (610) 432-9417 as early as possible to ensure receiving the date and time you desire. ***Please note that appointments will not be scheduled between March 23, 2012 and April 17, 2012!***
- **CASH PAID FOR YOUR REFERRALS!!** If you know of a family member, friend or associate who might need help with their taxes this year, **please tell them to give us your name when they call or come in for an appointment.** You could earn **\$25 and they will receive a \$25 discount** on their return preparation fee! ***Thousands of dollars have been paid to clients just like you*** over the past few years, just for referring someone! **See our website for details.**
- **CHECK OUT OUR WEBSITE!** Please visit our website at **[www.kleinhenzcpa.com](http://www.kleinhenzcpa.com)** for helpful links and information, including the popular **“Where’s My Refund?”** link to the IRS website, forms, and an expanded menu of financial calculators and tools!
- **VISA, MasterCard and AMERICAN EXPRESS are accepted for your convenience!**

With our Sincere Thanks,

The Partners and Staff of Kleinhenz & Company, LLP

**P.S. Thank you for all your referrals! They are greatly appreciated. We truly value the continuing confidence and trust you have placed in our firm.**