

Simple Strategic Tax Deduction Organizer (SSTDO) Business Edition

Business Name & NAICS Code		Business Start-up date & EIN	
Revenue	Amount \$	Estimated taxes	Amount \$
1)		Fed 1 st	
2)		Fed 2 nd	
3) Day care food program		Fed 3 rd	
		Fed 4 th	
Expenses		State 1 st	
Advertising/Marketing		State 2 nd	
Commissions and fees		State 3 rd	
Contract Labor		State 4th (add date paid)	
Depletion			
Employee benefit programs			
Insurance			
Interest:		Automobile Mileage (list auto expenses on the back)	
Legal and professional services		Business:	
Office expense		Commuting:	
Pension and profit-sharing plans		Personal:	
Rent or lease			
Repairs and maintenance			
Supplies		Home Office Expenses	
Taxes and licenses		Electric	
Meals and Entertainment		Heat	
Business Travel		Insurance	
Utilities (telephone)		Repairs	
Wages		Rent	
Inventory Purchases		Other	
Business Gifts		Alarm	
Dues & Subscriptions		Condo fee	
Business Education			
Bank Charges		Daycare Business Expenses	
Other expenses:		Food	
		Toys	
		Household Supplies	
		Trips	
Equipment Purchased in 2009			
Make, model, cost, and purchase date			
		Notes:	
Please identify all start-up costs.			

Instructions: 1) Gather all income related forms, 2) Complete the **(SSTDO)** form, and 3) Forward information to JBSS, P.O. Box 3846, Crofton, MD 21114, call (443) 994-3084 for an appointment, email growjbss@cs.com, fax to (410) 969-0252, or drop off to 929 West Street, Suite 208 C, Annapolis, MD 21401. Feel free to share this form with anyone that you refer. Thank You